## Schedule Your Event

### Step 1: Choose Your Car

Scheduling a car is often difficult due to the fact that all the cars are independently owned and each car has special requirements, such as how far it can be driven, what roads it may be driven on, where it can be driven, etc.

Selection: We ask that you select three cars from our website that you would enjoy having at your special event.

Coordination: We will contact the owners of the cars that you have chosen in the order you have chosen them until we find a car that is available for your event.

### Step 2: Email Us Information About Your Event

To schedule your event please email the following information:

**Contact Information, Event Date and Event Type:** 

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# Schedule Your Event

Selected Cars:	
Choice #1:	
Choice #2:	
Choice #3:	
Starting Location (church, home, etc.):	
Name:	
Phone:	
Address:	
City:	
State:	
Zip:	
What time will you be coming out the doors of your	event?:
Ending Location (church, home, etc.):	
Name:	-
Phone:	_
Address:	_
City:	_
State:	_
Zip:	_

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### Step 3: Send \$50 Coordination Fee

The \$50 Coordination fee is necessary for you to secure our services to move forward but will be subtracted from your total cost.

Once we receive the coordination fee we will go to work on finding one of the cars that you have chosen starting with the first car on your list.

After confirming arrangements and logistics with everyone, we will create a contract and send it to you for review with a cost breakdown.

For example, a Wedding Getaway is \$300 plus \$45 for gas (\$345). Your contract will show the \$50 fee as paid, with the difference of \$295 due.

### Step 4: Sign and Return Contract

The contract must be signed and returned with payment no less than 7 days before the event. In the contract, this date is referred to as the "Drop Dead Date".

If full payment due is not received by the Drop Dead Date, we will reserve the right to cancel the appointment and retain the \$50 Coordination Fee.

#### **Mail Contract and Payments to:**

**Old Autos Special Events** 1551 South Peakview Drive Castle Rock, CO 80109